

Trinity College Library Dublin



The University of Dublin
Trinity Information Service

To whom it may concern,

We in the Library and the Information Service would like to introduce you to our new corporate readers' card. The new "ticket" is no longer a paper ticket but an electronic card which is now linked in with our online catalogue and Automatic Stack Request (ASR) system.

As well as being the card that allows you and your readers' access to Trinity College Library, this new card allows Information Service clients to request books through the ASR system from the comfort of their desks and receive e-mail notification when the books are ready for consultation on campus. This new card is of benefit to clients who wish to visit the Library, carry out their own research and consult material within the confines of the Library.

This new card does not allow borrowing from the Library. All borrowing requests from the Information Service must be processed through you in the usual way. This distinction is very important.

We would ask you to fill in the application form as quickly as possible to enable us to promptly issue you and your institution with your new readers' ticket. The card is issued to the Library contact of the institution/company/firm and is therefore your responsibility.

Enclosed is an information sheet regarding the new card and ASR system. If you have any questions, please do not hesitate to contact us.

Best wishes,

The Information Service staff

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